



ANIMAL CARE ATTENDANT

REPORTS TO: Animal Care Lead

DUTIES

- General
 - Follow all Standard Operating Procedures (SOP's)
- Cleaning
 - Clean and disinfect all kennels, condos, crates, cages and related areas.
 - Ensure all public access areas are clean and clear.
 - Wash, dry and store all linen, blankets and bedding.
 - Ensure all equipment is sterilized and stored in the correct locations.
 - Wash and sterilize all water and food bowls.
 - Dispose of Trash and waste.
 - General grounds care, such as collecting trash, items and stool.
- Animal Care
 - Feed and water all animals as required.
 - Bathe animals as and when required.
 - Handle animals with care in accordance with standards.
 - Follow animal care guidelines for physical and mental needs of the animals.
- Medical
 - Assist with the administration of medications and treatments for animals.
 - Report unusual activity in animals, such as illness, disease, injury or behavior.
- Other
 - Ensure cages are numbered and animals and locations properly identified.
 - Ensure proper maintenance and care of all equipment in use.
 - Assist with moving, loading, unloading of all supplies and equipment.

QUALIFICATIONS/EXPERIENCE

- Knowledge of cleaning and disinfecting methods and the use and care of cleaning materials and equipment.
- Knowledge of basic animal behavior and proper methods of animal restraint.
- Able to understand and carry out oral and written directions.

WORKING ENVIRONMENT & PHYSICAL REQUIREMENTS

Work is performed in an animal shelter. Potential for exposure to high noise levels, zoonotic diseases, animal waste, hazardous chemicals, sharp objects and potential hostile persons or dangerous animals.

- Ability to lift and carry objects and animals of moderate weight
- Ability to lift, bend, stoop, kneel, crouch, push and other strenuous activities
- Walking and/or standing for long periods
- May be required to handle difficult animals